



## Sample Thank You Letter/Note

<Date>

<Name>

<Address 1>

<Address 2>

<City>, <State> <Zip>

Dear <Name>,

Thank you for your support of <Event Name> benefiting Monroe Carell Jr. Children's Hospital at Vanderbilt. We could not have held a successful event and raised crucial funds for Children's Hospital without your support.

The mission of Children's Hospital is to provide compassionate care of children and their families, no matter how common or complex the health condition. Funds from <Event Name> will also specifically benefit <Area of Children's Hospital funds support>, and we are so thankful that you have helped us contribute to such an important cause.

<Include information about your organization and its mission, and how it ties to Children's Hospital.>

Thank you again for your partnership, we look forward to working with you again!

With gratitude,

<Name>

<Position within organization>